

# **BRONSON COMMUNITY SCHOOLS**

**450 E. Grant Street  
Bronson, Michigan 49028  
517-369-3260**

*Every Student ~ Every Day*

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time set for public comments during the meeting as indicated on the agenda.

## **ORGANIZATIONAL AND REGULAR BOARD MEETING**

January 8, 2024

Virtual Meeting Link: [meet.google.com/jyb-qqfx-ujj](https://meet.google.com/jyb-qqfx-ujj)

- I. Call to Order - Superintendent
- II. Pledge of Allegiance
- III. Roll Call
- IV. Election of Officers
  - A. President
  - B. Vice President
  - C. Secretary
  - D. Treasurer
- V. Selection of meeting dates, time, and location - all meetings held in the Media Center at Bronson Jr/Sr High School, unless otherwise noted below
  - A. February 5, March 4 (Ryan Elementary), April 8, May 20, June 24, July 15, August 12, September 9, October 7 (Anderson Elementary), November 4, December 2, January 13, 2025
- VI. Recommended Depositories
  - A. General Fund - Sturgis Bank & Trust and the custodian bank named by the Michigan Liquid Asset Fund Plus (currently Fifth-Third Bank)
  - B. Payroll Fund - Michigan Liquid Asset Fund Plus (currently Fifth Third Bank)
  - C. Trust & Agency Fund - Sturgis Bank & Trust
- VII. Recommended Signatures
  - A. General Fund - Business Manager or Treasurer of the Board
  - B. Payroll - Business Manager or Treasurer of the Board
  - C. Special Revenue Fund - any two of the following
    - 1. Business Manager
    - 2. Treasurer of the Board
    - 3. Superintendent
- VIII. Determine membership of Standing Committees (Personnel, Negotiations, Finance, Facilities, Policy)  
\*Designates the recommended chairperson of the committee
  - A. Personnel: Byler\*, Kelley, Cary
  - B. Negotiations: Cary\*, Byler, Albarran
  - C. Finance: Sikorski\*, Albarran, Houtz
  - D. Facilities: Kelley\*, Franks, Byler
  - E. Policy: Franks\*, Sikorski, Houtz
- IX. Annual Board Designation Recommendation
  - A. Electronic Funds Transfer Authorization and Agent (ETO) - allow electronic fund transfers and designate the Business manager as ETO

- B. Designation of School Attorney - Thrun Law Firm, P.C.
  - C. Designation of School Auditor - Gabridge and Company, P.L.C.
- X. Good News
  - A. School Board Recognition Month
- XI. Consent Agenda
  - A. Financial Board Packet
  - B. Minutes from December 5, 2023 Regular Meeting
  - C. Minutes from December 5, 2023 Closed Session
  - D. Approved HVAC Project Change Order
  - E. Approved Superintendent Office Access Control Proposal/Change Order
  - F. Approved BJSHS Fire Alarm System Change Order
- XII. Public Comments
- XIII. Presentation of school groups
  - A. Student Council
  - B. BEA
  - C. PTO
- XIV. Action Items
  - A. Approve Second Reading and Adoption of Neola Policies and Updates:
    - 1. Policies: 1540, 2370.01, 3140, 4140, 7217, 7450.03, 8305, 8531
  - B. Approve MASB Strategic Planning Proposal
  - C. Approve Kate Wall as District Designee on Bronson Community Foundation Board
- XV. Discussion Items
  - A. Building Reports
  - B. Superintendent's Report
  - C. Viking Virtual Handbook
  - D. First Reading of Neola Policies and Updates:
    - 1. Policies: 0122, 0155, 1420, 3131, 3142, 3220
  - E. Next BOE Meeting - February 5, 2024, at 6:30 pm in the Jr/Sr High School Media Center
- XVI. Board Comments
- XVII. Adjournment